

Job Title: Meter Reader
Department: Meter
Rate: Grade 13, Step 1 \$13.64
Hours: Day Hours Occasional overtime required

Job Summary:

A Meter Reader is responsible for reading of Alexander City's electrical, gas, and water meters. Reports faulty operations, performing utility disconnects and reconnects as directed and checking customer complaints. Reports to Meter Reader Department Superintendent.

Primary Responsibility:

- Read gas, electric and water meters to determine consumption, and enters data into a handheld computer.
- Check meters against normal consumption and report faulty operations
- Perform utility disconnects and reconnects as directed
- Check customer complaints and correct service problems
- Provide training as required
- Practice the required safety procedures
- Perform other duties as assigned

Job Requirements:

Must have graduated from accredited high school or equivalent GED. Must have a valid driver's license. Must have a driving record suitable for insurability. Must be able to read and understand work orders. Must have some computer knowledge. Able to work in inclement weather conditions. Be physically able to perform the essential functions of the position, excessive walking, bending, squatting, twisting, kneeling and lifting. Walking for extended periods of time. Performing manual tasks for extended periods of time and in unfavorable weather conditions (temperatures of over 90 degrees and below 32 degrees).

Posting Dates: 4/10/2018 – 4/16/2018

City Employees interested in this position should contact Kathy Railey at 256-329-6782. Seniority alone will not be the determining factor. Probationary Employees are not eligible to apply. Applicants must meet all requirements. External applicants may come to City Hall to fill out an application.

City of Alexander City is an Equal Opportunity Employer