

The City of Alexander City Building Department covers the City Limits for Inspections, however the Subdivision Regulations are enforced in the Police Jurisdiction. The Jurisdiction is 3 miles outside the City Limits. The primary functions of the Alexander City Building Department are as follows.

Phone (256) 329-6712 . Fax (256) 329-6711

- Review of all residential and commercial plans of new construction and alterations to an existing structure for code compliance.
- Issue permits for Building, Electrical, Plumbing, Gas Fitting, HVAC/Mechanical, Certificates of Occupancy, Swimming Pools, Demolition, Signs, and House Moving.
- Field inspections to be called for on permits, to ensure code compliance: Footings, Temporary Electric, Plumbing under slab, rough-in, permanent electric, final with certificate of occupancy issued on new construction.
- Property Maintenance/Condemnation of structures
- Enforce local Ordinances/Codes
- Zoning – type, special exceptions, variances, Zoning Ordinance

Requirements for Permit Issuance

1. Please note any commercial contract of \$50,000 or more requires **State of Alabama General Contractors License 800-356-6361**

2. Any Residential Contract over \$10,000 requires **State of Alabama Home Builders License 800-304-0853**

3. New Liability Insurance Requirements

ORDINANCE NO. 2008-16

BE IT ORDAINED by the City Council of the City of Alexander City, Alabama, as follows:

SECTION 1. Duty of contractors and builders to obtain license and provide insurance.

It shall be the duty of every contractor or builder who shall make contracts for the erection, construction or repair of buildings for which a permit is required, and every contractor or builder making such contracts and subletting such contracts, or any part thereof, to pay a license tax as provided in the general license code and to register with the building official, giving his full name, residence and place of business, and, in case of removal from one place to another, to promptly report such change to the building official. It shall be the further duty of every person to conform to the building regulations, the regulations of this section, and other ordinances or laws applicable to such building. Contractors who purchase a building permit for any job in excess of \$10,000.00 or any plumbing, electrical, mechanical permit shall also file proof of a general liability insurance policy, including products and completed operations coverage, with minimum limits of \$100,000.00 for personal injury, death and property damage. The insurance company shall be one that is admitted to do business in Alabama. The certificate shall provide for at least ten days prior notice to the building official of the cancellation, revocation or nonrenewal of the policy.

SECTION 2. Severability; effect of article.

The provisions of this article are declared to be severable. If any portion of this article shall be held unconstitutional or otherwise invalid by a court of competent jurisdiction, such ruling shall

not affect the remaining portions of this article nor render the remaining portion of this article invalid.

SECTION 3. This ordinance shall become effective upon publication.

Commercial

- General Contractor must have State of Alabama General Contractor License
- Must have City of Alexander City Business License. **Ward Sellers (256) 329-6720**
- Two complete sets of plans with an Alabama architect stamp. (Which will be kept on file in the Building Department)
- Alabama architect or land surveyor stamped site plan
- Building permit application
- Subcontractor list
- If not on City Sewer, must have septic tank approval from the **Tallapoosa County Health Department (256) 329-0531**

Residential

- A Contractor must have State of Alabama Home Builders License
- Copy of contract with home owner required when job amount exceeds ten thousand dollars.
- Must have City of Alexander City Business License
- Site plan
- One set of plans (to be kept on file)
- If not on City Sewer must have septic tank approval for the **Health Department (256) 329-0531**
- If property owner is acting as own contractor, must sign a Sworn Statement in accordance with the Alabama Homebuilders Licensure law, Ala. Code §34-14A-1, et seq. (1975) (amended 2002).

Residential & Commercial (New Construction)

- A sanitary facility (portable toilet) must be on site before the first scheduled inspection.
- Any mud in the street during construction is the responsibility of the contractor.
- If the mud becomes a concern, the City will clean it up and bill the contractor.
- The contractor, for proper sizing of driveway & driveway piping, must contact the City Engineer. (256-409-2020)
- Utilities will remain in the contractors name until the certificate of occupancy is issued.
- A separate check for a city sewer connection must be submitted after completion of a sewer application. (if not on septic tank)
- A separate check for a city water connection must be submitted after completion of a water application.

2. Electrical

- Need to have a current State of Alabama Electrical License
- Must have a City of Alexander City Business License
- **Electrical Application Permit**
- **All Subcontractors must pull their own permit**

3. Plumbing

- Need to have a current State Plumber's card
- Must have a City of Alexander City Business License
- **Plumbing Application Permit**
- **All Subcontractors must pull their own permit**

4. Gas Fitters

- Need to have a current State of Alabama Gas Fitters License
- Must have a City of Alexander City Business License
- **Gas Fitter Application**
- **All Subcontractors must pull their own permit**

5. HVAC/Mechanical

- Need to have a current State HVAC License
- Must have a City of Alexander City Business License
- Please include the value of job on the application
- **HVAC Application Permit**
- **All Subcontractors must pull their own permit**