



# CITY OF ALEXANDER CITY

P.O. Box 552 • Alexander City • Alabama 35011-0552

Telephone (256) 329-6700

BARBARA H. YOUNG  
*Mayor*  
Luise Hardman  
*Clerk and Treasurer*

CITY COUNCIL  
Glenn Thomas  
*Council President*  
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*President Pro Tempore*  
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Richard Langford  
Lorenzo H. Grant

## March 3, 2008 VACANCY IN LIBRARY

**JOB TITLE:** Library Assistant I (part-time)

**GRADE & WAGES:** B5-1  
\$7.79 per hour

**DEPARTMENT:** Library

**HOURS:** As Assigned (Part-time)

**REQUIREMENTS:** Must be skilled in general typewriting and data processing. Must possess considerable knowledge of standard library practices and standard library technical and professional methods and techniques. Must have knowledge of the Dewey Decimal System of classification, cataloging and filing. Must have clerical abilities; be able to tactfully and effectively deal with patrons and be able to plan and implement adult, youth and children's programs. High School or GED graduate required; college preferred. Mandatory Drug Testing.

**NOTICE**

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If any City Employee is interested in this job, please contact Joyce Abbett at 329-6721  
**NO LATER THAN 5:00 P.M. ON March 7, 2008.**

(Probationary employees are not eligible)

**Alexander City is an Equal Opportunity Employer.**