



# THE CITY OF ALEXANDER CITY

## Application for Water Service

### Overview of Process

Section I of the attached “Application for Water Service” must be completed by the applicant and submitted to the Building Official. The Building Official will review the application to ensure that all necessary information has been provided. The Building Official will then forward the application to the Water Department. The Water Superintendent may contact the applicant for an on– site meeting with the applicant to evaluate the logistical feasibility of obtaining water service. Once the area of requested service is evaluated, the Water Superintendent will complete Section II either *approve*, *approve with special provisions*, or *deny* the application. The application is returned Building Department for further *approval*, *approval with special provisions*, or *denial* in Section III. The entire process should take no longer than five (5) working days; however, every effort will be made by the City to expedite the process. If the service is approved, the water tap fee can be paid by the applicant at that time.

#### Building Department

City Building Official (256) 329-6714  
*Gaines Hodnett* [gaines.hodnett@alexandercityal.gov](mailto:gaines.hodnett@alexandercityal.gov)

Administrative Assistant (256) 329-6712  
*Kristen Powell* [kristen.powell@alexandercityal.gov](mailto:kristen.powell@alexandercityal.gov)

#### Water Department

Department Contact (256) 409-2030  
*Eddie Futral* [eddie.futral@alexandercityal.gov](mailto:eddie.futral@alexandercityal.gov)

Administrative Assistant (256) 409-2030  
*Leslie Gaston* [leslie.gaston@alexandercityal.gov](mailto:leslie.gaston@alexandercityal.gov)

### Instructions for Completing Application

The applicant must complete all of Section I of the application. Be sure to include all possible contact telephone numbers to ensure that the departments are able to make contact in a timely manner. The applicant’s signature is required. The applicant will need to obtain a wooden stake from the Building Department to indicate the desired location of the water tap.

### Connection Fees

	Improvement Fee	Connect Fee 1”Meter	Total 1” Meter	Move Meter
Inside City Limits	\$927	\$300	\$1227	\$300
Outside City Limits	\$927	\$460	\$1387	\$300

Meters 2” and larger are charged “Cost Plus” and will be billed by the Water Department after connection.

**\*\* Please note that by signing this application, the applicant is in full consent of contacting the Alexander City Utility Department by calling (256) 329-6707 in regards to additional utility deposits required for utility services\*\***

Application for Water Service  
City of Alexander City

**SECTION I: Applicant**

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

Location of Service: \_\_\_\_\_  
(E-911 Address) \_\_\_\_\_

Health Department On– Site Sewage Application Number (attach copy): \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_

Plat Book: \_\_\_\_\_ Square Footage: \_\_\_\_\_

Applicant Contact Information:

Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Office: \_\_\_\_\_

Email: \_\_\_\_\_ Other: \_\_\_\_\_

**Service Size of Meter**

Please select from the following options to specify service request:

- |  |  |                                |
|--|--|--------------------------------|
| <input type="checkbox"/> Inside City Limits  | <input type="checkbox"/> New Service     | <input type="checkbox"/> 1”    |
| <input type="checkbox"/> Outside City Limits | <input type="checkbox"/> Move Meter      | <input type="checkbox"/> 2”    |
|  | <input type="checkbox"/> Locate Existing | <input type="checkbox"/> Other |

***\*\*For 2” or larger meter service requests only: (Inside and Outside City Limits)\*\****

I understand that I am responsible for the installation and annual testing of the required backflow preventer.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)



\_\_\_\_\_  
(Applicant’s Signature)

\_\_\_\_\_  
(Date)

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City of Alexander City

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☐

Inside City Limits

☐

Outside City Limits

☐

1"

☐

2"

☐

New Service

☐

Move Meter

☐

Locate Existing

☐

Other

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**SECTION II: Water Department**

Date Received: \_\_\_\_\_

Based on review of the information provided by the applicant in Section I and knowledge of the distribution system in this area, the water tap is:

**APPROVED**

**APPROVED WITH SPECIAL PROVISIONS**

*(Listed Below)*

**DENIED**

Provisions/ Comments: \_\_\_\_\_

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\_\_\_\_\_  
*(Water Department Signature)*

\_\_\_\_\_  
*(Date)*

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**SECTION III: Building Department**

Date Received: \_\_\_\_\_

Based on review of the information provided by the applicant in Section I and the Water Department in Section II, the water tap is:

**APPROVED**

**APPROVED WITH SPECIAL PROVISIONS**

*(Listed Below)*

**DENIED**

Provisions/ Comments: \_\_\_\_\_

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\_\_\_\_\_  
*(Building Official's Signature)*

\_\_\_\_\_  
*(Date)*